
WORKS CONTRACT NOTICE

Contract title: Construction of the Market place facilities in Sjenica

Location – Republic of Serbia

1. Publication reference

MarketplaceSjenica/TD01/WRKS/15-08-17

2. Procedure

Local open

3. Programme title

National Programme for Serbia under the IPA- Transition Assistance and Institution Building Component for the year 2013

4. Financing

Financing agreement

5. Contracting Authority

Municipality of Sjenica

CONTRACT SPECIFICATIONS

6. Description of the contract

The specific objective is to improve local infrastructure facilities by revitalisation of local market place in Sjenica. Execution of construction works is the most important activity in revitalisation of the local marketplace in Sjenica. Construction works will be carried out by the contractor selected under public procurement procedure. Revitalisation of the local marketplace in Sjenica by construction of sale halls, procurement of required equipment and improvement of organizational capacities of the public utility managing local market place in Sjenica will create conditions trade on the marketplace can be performed throughout the year. Construction works include the construction of closed sale halls, roofing of the canopies, building sanitary facilities, toilets, dressing rooms, shops, office premises, storage facilities, cooling chambers, reception, gates for entrance and exit, fence and other to be executed.

7. Number and titles of lots

One lot only

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in a Member State of the European Union or in a

country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide**.

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

11. Tender guarantee

Tenderers must provide a tender guarantee of EUR 5,000.00 when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of 5% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

13. Information meeting and/or site visit

A mandatory information meeting and site visit will be held on **15 November 2017 at 12:00 CET** in Sjenica, address: Kralja Petra I no. 1, 36310 Sjenica. The tenderer will need to register for site visit no later than **13 November 2017 until 15:00 CET** in writing to opstina@sjenica.rs.

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

15. Period of implementation of tasks

The period of implementation of the tasks shall be 12 months from the commencement date until the provisional acceptance.

SELECTION AND AWARD CRITERIA

16. Selection criteria

In order to be eligible for the award of the contract, tenderers must provide evidence that they meet the selection criteria. This must be provided by the tenderers using the forms described in section 12.2 of the Instructions to Tenderers, as well as other additional forms tenderers may wish to use.

If a tender is submitted by the consortium, unless other specified, selection criteria will be applied to the consortium as a whole.

The selection criteria for each tenderer are as follows:

Economic and financial capacity of candidate:

- the average annual turnover of the tenderer in the past 3 years (2014, 2015 and 2016) must be at least EUR 700,000.00;
- Tenderer must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of credit available must exceed the equivalent of EUR 100,000.00.

Technical and professional capacity of candidate:

- it must have completed at least 2 projects of the same nature¹ and complexity² as the works concerned by the tender and implemented over the last 8 years (period 1st June 2009 up to the submission deadline) as a prime contractor (sole contractor, or a member of a joint-venture/consortium). Only works (contracts) exceeding the amount of EUR 250,000 will be taken into consideration. The Contracting Authority reserves the right to ask for copies of certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.
- it must carry out at least 70 % of the contract works using its own resources, which means that it must have the equipment, materials, human and financial resources necessary to carry out that percentage of the contract.
- if it is the lead member of a joint venture/consortium, it must be able to carry out at least 50 % of the contract works using its own means.
- if it is a partner of a joint venture/consortium (i.e. not the lead member) it must be able to carry out at least 10 % of the contract works using its own means.

¹ e.g. public administration buildings, residential buildings, local infrastructure buildings (marketplaces, hospitals, schools etc.)

² Works consisted of disassembly and demolition works, earthworks, concrete and reinforced-concrete works, steel bending works, masonry, various masonry-related works, insulation works, carpentry works, insulation works, ironmongery works, roofing works, construction joinery, flooring, gypsum, plastering, painting, water supply network, sewerage works, sanitary works, electrical power works, electro technical installations, heating, etc.

17. Award criteria

The most economically advantageous tender is the technically compliant tender with the lowest price.

TENDERING

18. How to obtain the tender dossier

Tender dossier (except Volume 5) is available for download from www.sjenica.rs. Volume 5 of the tender dossier is available for collection from Contracting Authority (Municipality of Sjenica) on CD, free of charge, which excludes courier delivery, at the following address:

Municipality of Sjenica

Ul. Kralja Petra I br. 1

36310 Sjenica, Republic of Serbia

Opening hours of the Contracting Authority is 7:30-15:00, Monday to Friday,

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to opstina@sjenica.rs (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>.

19. Deadline for submission of tenders

03 January 2018 until 12:00 hours.

Any tender received by the Contracting Authority after this deadline will not be considered.

20. Tender opening session

03 January 2018 at 13:00 hours, at the premises of the Municipality of Sjenica, Ul. Kralja Petra I br. 1, 36310 Sjenica, Republic of Serbia

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Repetition of similar works

Subsequent to the initial contract resulting from the current tender procedure, new works consisting in the repetition of similar works, up to the estimated amount of EUR 35,000.00, may be entrusted to the initial contractor by negotiated procedure without prior publication of a contract notice, provided the new works are in conformity with the same basic project.

23. Legal basis³

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Council Regulation (EC) N° 1085/2006 of 17 July 2006, establishing an Instrument for Pre-Accession Assistance (IPA) – OJL 210/82 of 31/07/2006.

³ Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).